

# WISWELL PARISH COUNCIL

[www.wiswellpc.org.uk](http://www.wiswellpc.org.uk)

Members of Wiswell Parish Council are summoned to attend  
the **Annual Parish Council Meeting**  
on Wednesday 13 May 2026, at Pendleton Village Hall,  
commencing at 6:30 pm.

**Members of the public are encouraged to attend.**

## Agenda

1. To elect a chair for the next 12 months.
2. To elect a Vice Chair for the next 12 months.
3. Apologies for absence.
4. **Declarations of disclosable pecuniary and other registrable and non-registrable interests.**

Members are reminded of their responsibility to declare any disclosable pecuniary, and other registrable and non-registrable interest in respect of matters contained in the agenda.

5. **Approve minutes of the Annual Meeting of the Parish Council held on 14 May 2025.**
6. **Public participation. To receive questions and comments on any agenda item.**

This 30-minute session (time limit of five minutes per item/per person) provides members of the electoral public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

### ITEMS for DECISION:

#### 7. Audit and Financial Matters:

7.1 To approve as a correct record the Financial Statements to 31 March 2026. Enclosed

7.2 To authorise the Chair to sign the Certificate of Exemption AGAR 2025/26. Enclosed

7.3 To authorise the Chair to sign the Annual Governance (AGAR) 2025/2026. Enclosed

7.4 Annual Internal Audit report 2025/26. Enclosed

7.5 To authorise the Chair to sign Section 2: Accounting statements 2025/26. Enclosed.

## **8. Appointments and nominations for parish activities:**

8.1 To appoint an auditor for 2024/2025 and 2025/2026. The current auditor is David Swift (FCA).

8.2 To appoint a representative(s) to the RVBC Parish Council Liaison Meeting. Currently rotated through councillors.

8.3 To appoint a representative to Whalley Educational Foundation.

Cllr Schofield is the current representative

8.4 To appoint a representative to the Whalley, Wiswell and Barrow Joint Burial Committee. Cllr Schofield is the current representative

8.5 Monitoring and liaison with all aspects of the Parish Lengthsman Scheme.

Cllr Schofield is the current representative

8.6 Activities Involving LCC Highways and Street Lighting, reporting defects etc.

Cllr Schofield is the current representative

8.7 Activities Involving LCC Public Rights of Way (PROW), reporting defects etc.

Cllr Scholfield (monitoring and reporting defects), supported by Cllr Houghton (footpaths)

8.8 Coordination and liaison with Wiswell Parish social groups.

Cllr Houghton is the current representative

8.9 Remembrance Sunday.

Admin (invitations, wreath etc) the Clerk. On the day activities Cllrs Houghton

8.10 Carrying out defibrillator routine checks.

This task is currently carried out by Councillor Houghton. With the Clerk keeping the 'Circuit' updated.

8.11 Co-ordinating PC responses to planning applications.

Cllr Ramsbottom is the current representative

8.12 Carrying out village amenity activities; coordination and liaison with volunteers and other agencies.

Joint responsibilities

8.12 Other Activities:

Flag Master-Cllr Houghton

PC Noticeboard- Joint responsibility clerk /Cllr Scholfield

Road Safety working group-Cllr Scholfield.

## **9. Approve the meeting dates for 2026-2027.**